

How to get the most from the UKOER [Evaluation Toolkit](#)

The toolkit is made up of three elements

- **information and resources** to support your evaluation activities
- an **interactive tool** to guide you through our Evaluation and Synthesis framework, providing an opportunity to submit **findings, observations and links to evidence** AND which feeds this back to you for inclusion in your **project reporting mechanisms**
- **examples of evaluation materials**, instruments and reports from other UKOER projects

The Interactive Tool

This guide aims to help you get the most out of the interactive tool. There are two ways to engage with the tool. You can use either of these or a combination of them.

- Through the **key focus areas** of the framework
- Through the UKOER 3 **Programme themes**

Both routes utilise the same underlying mechanism to record your findings, observations and evidence - a series of **google forms** and spreadsheets.

If you are unsure which areas are relevant to your project it is helpful to refer back to the **original evaluation questions that you included in your project plan**.

These forms provide an opportunity to reframe or record your own **project specific evaluation questions** and may prompt you to consider if these questions have changed as your work has progressed. We would like you to complete the forms that are most appropriate to the issues being investigated by your project. We do not anticipate that a project will fill in every form. Some of the issues are likely to be a focus for most projects such as [stakeholder enablers and barriers](#) and others may be specific to only a few projects such as [student produced OER](#).

Route 1 - Key focus areas (wikipage links approach)

This route is useful if you are familiar with the key focus areas of our framework and what they include. Each focus area has an individual wiki page which provides a description of that area and some specific issues and aspects that the programme is investigating. Each specific aspect links to an individual form. The areas are:

- [Culture and Practices](#)
- [Releasing and Using OERs](#)
- [Processes for Sustainability](#)
- [Impact and benefits](#)

Route 2 - Programme themes (spicynodes maps approach)

This route offers a more visual approach where you can explore [the themes of the UKOER3 programme](#) and drill down nodes on a mindmap to find the specific issues and aspects that relate to the themes you are investigating. These nodes lead to the google forms described above. We have produced a guide to using the spicynodes maps.

